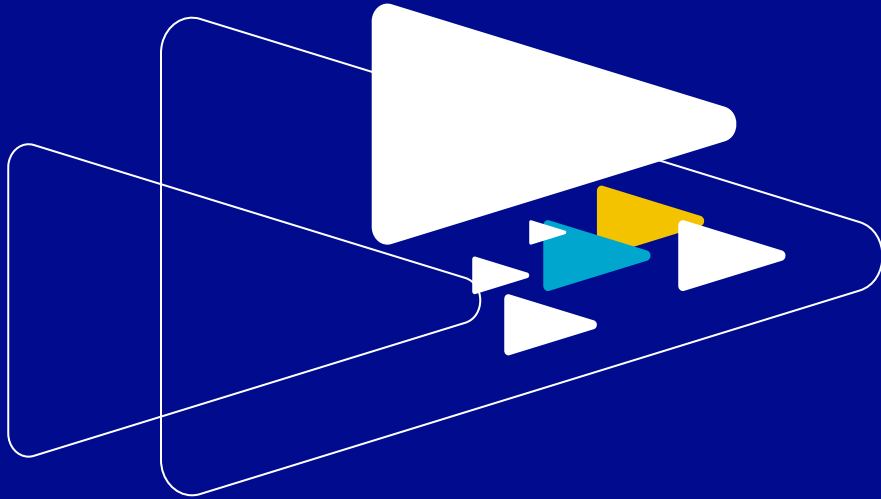


PDP Working Group (WG) Guidelines and Procedures

AFPUB-2020-GEN-002-DRAFT01



AUTHORS :
Noah Maina
Alain. P. Aina



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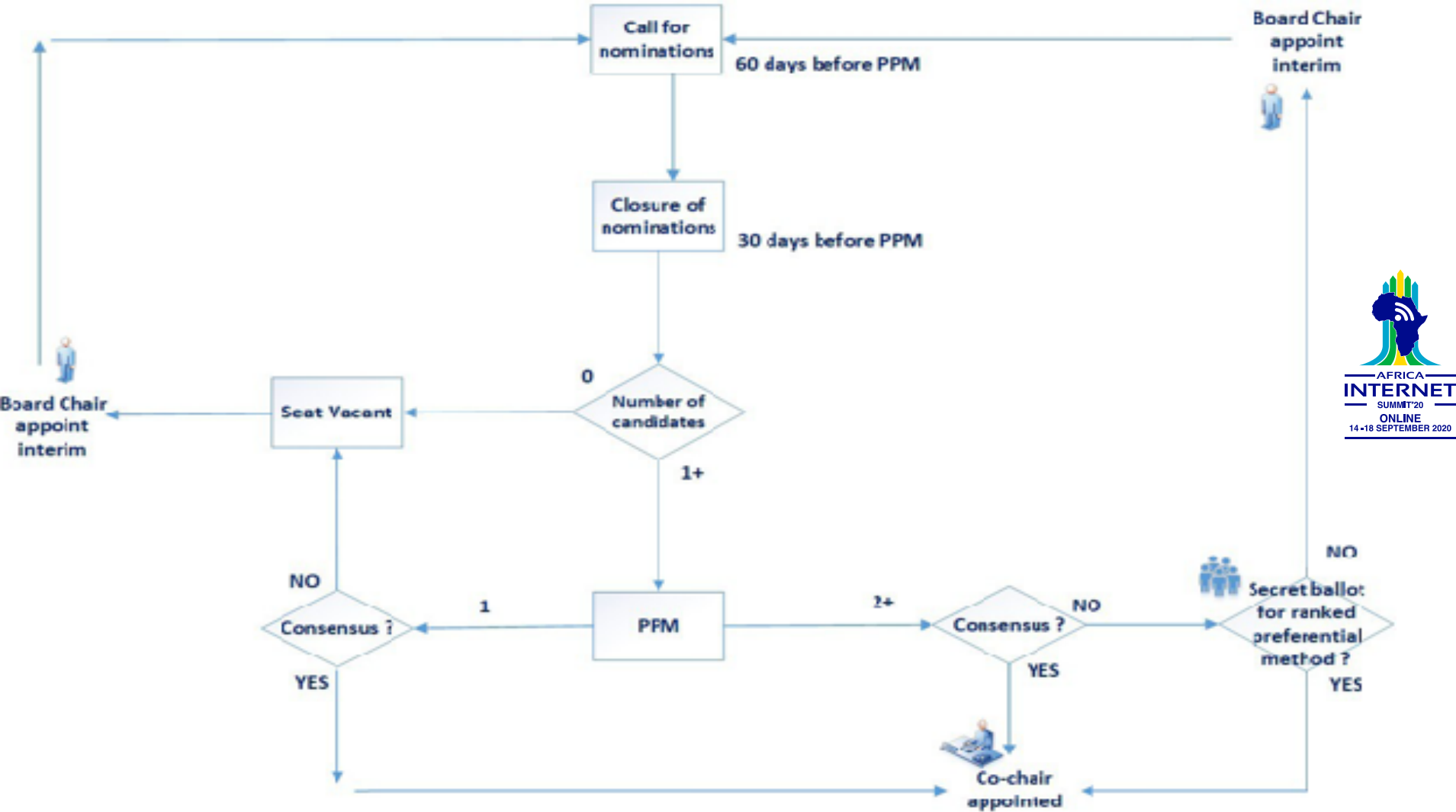
Summary of how the proposal addresses the problem



- ❑ The proposal addresses the problems by defining clear and explicit working group guidelines and procedures.
- ❑ The proposal amends the policy development process **section 3.3 of the AFRINIC CPM.**

3.3 The Proposal

- ☐ To serve as a **guideline** on how the PDWG shall operate.
- ☐ Defines clear **roles and responsibilities** for the PDWG co-chairs.
- ☐ Defines clear **procedures** for the working group administration.
- ☐ Defines the appointment process of co-chairs
 - **Consensus** based appointment
 - **Secret Ballot** (Ranked-Preferential Selection)
 - **Interim Appointment**
- ☐ Individual **Behaviour** of members of the working group.



Reactions and Issues

Issues:

- ☐ Appointment by Consensus
- ☐ Board Chair appointing interim co-chair

AFRINIC Staff Analysis:

- ☐ There is no issue from staff.
- ☐ All points were requests for clarifications.
- ☐ No issue on the implementation of the proposal.

Full Pitch Deck

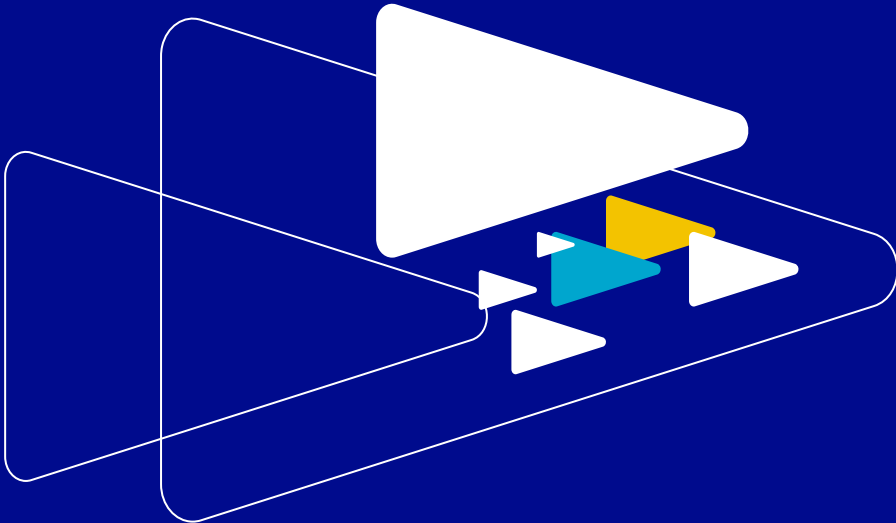
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— AFRICA —
INTERNET
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14 -18 SEPTEMBER 2020



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African Network Operators Group

1. Summary of the problem statement



- ☐ The current PDP uses a working group for policy development activities.
- ☐ However, it does not define specific procedures and operational rules for the working group.
- ☐ This has over the time led to interpretation issues in regards to how the working group is administered and how discussions are moderated.

2. Summary of how the proposal addresses the problem



- ☐ The proposal addresses the problems by defining clear and explicit working group guidelines and procedures.
- ☐ The proposal amends the policy development process **section 3.3 of the AFRINIC CPM.**

3.3 The Proposal

- ❑ To serve as a **guideline** on how the policy development working group shall operate.
- ❑ Defines clear **roles and responsibilities** for the PDWG co-chairs.
- ❑ Defines clear **procedures** for the working group administration.
- ❑ Defines the appointment process of co-chairs
 - **Consensus** based appointment
 - **Secret Ballot** (Ranked-Preferential Selection)
 - **Interim Appointment**
- ❑ Individual **Behaviour** of members of the working group.

3.3.1 The Co-chairs

- ☐ The PDWG co-chairs undertake their role on a **voluntary** basis.
- ☐ They **coordinate** the activities of the policy development WG.
- ☐ For each policy proposal, one co-chair must be assigned as the primary contact.
- ☐ **Both co-chairs shall actively participate in consensus-building.**

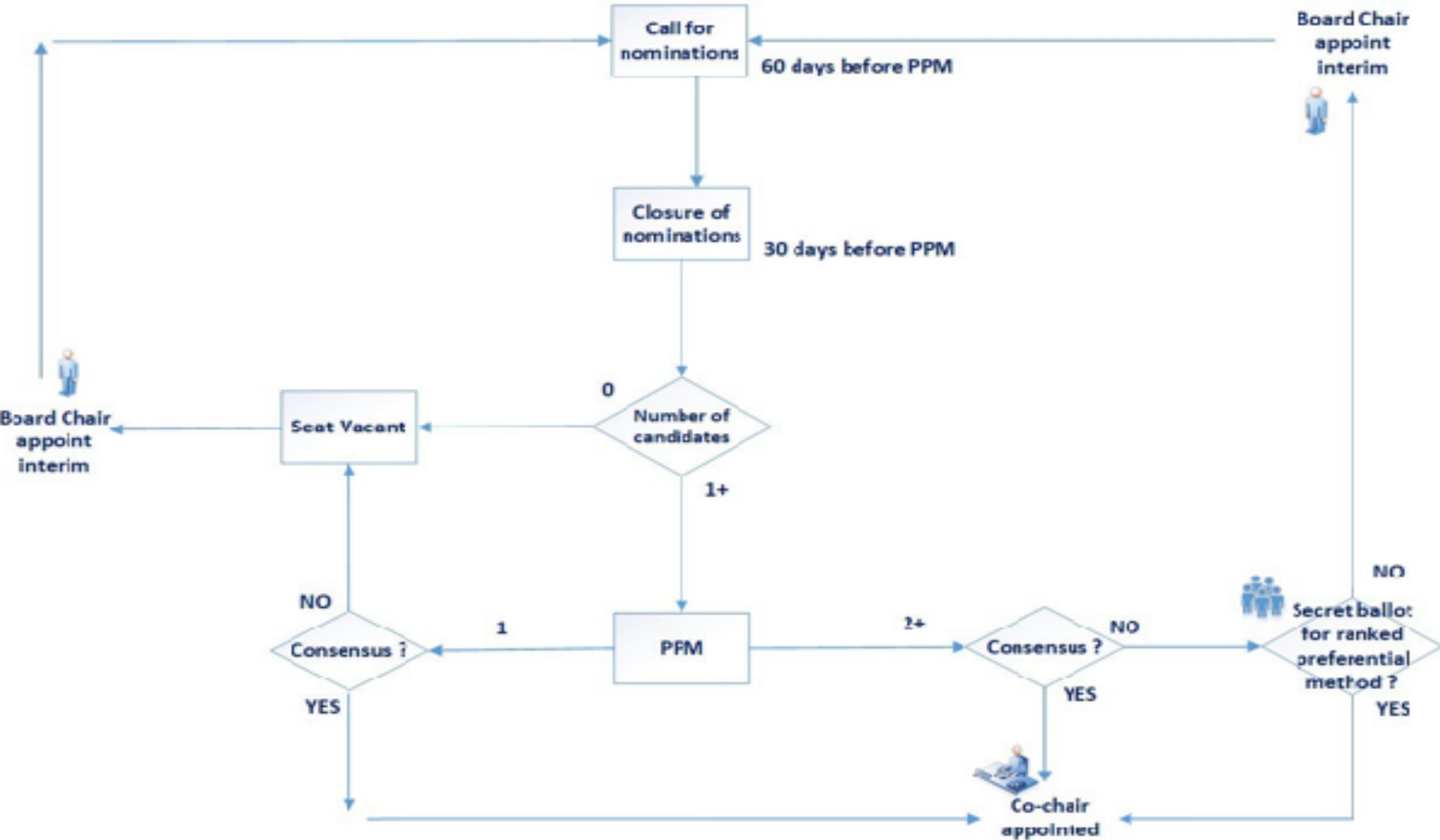
3.3.2 Responsibilities PDWG Co-chairs

- ☐ Ensure the working group process and content management.
- ☐ **Moderate** the **Resource Policy Discussion** mailing list (**RPD** List).
- ☐ **Organize, prepare and chair** the face-to-face and on-line formal working group meetings.
- ☐ **3.3.2.1 Before an AFRINIC Public Policy Meeting**
- ☐ **3.3.2.2 During an AFRINIC Public Policy Meeting**
- ☐ **3.3.2.3 After an AFRINIC Public Policy Meeting**

3.3.3 Appointment of PDWG Co-chairs

3.3.3 The working group appoints co-chairs for a two-year term and makes decisions by consensus and shall also appoint co-chairs by consensus.

Elections should be used as a last resort solution through ranked-choice (IRV) election.



3.3.4 Recalling a PDWG Co-chairs

- ☐ Failure to attend two consecutive PPM meeting without reason.
- ☐ Upon a written request with justification and support of 10 members of WG, anyone may request the recall of co-chair.
- ☐ The AFRINIC board of directors shall appoint a recall committee who after investigation shall published their report on RPD list.
- ☐ The recall committee's decision shall be final and binding.

3.3.5 Resignation of PDWG Co-chairs

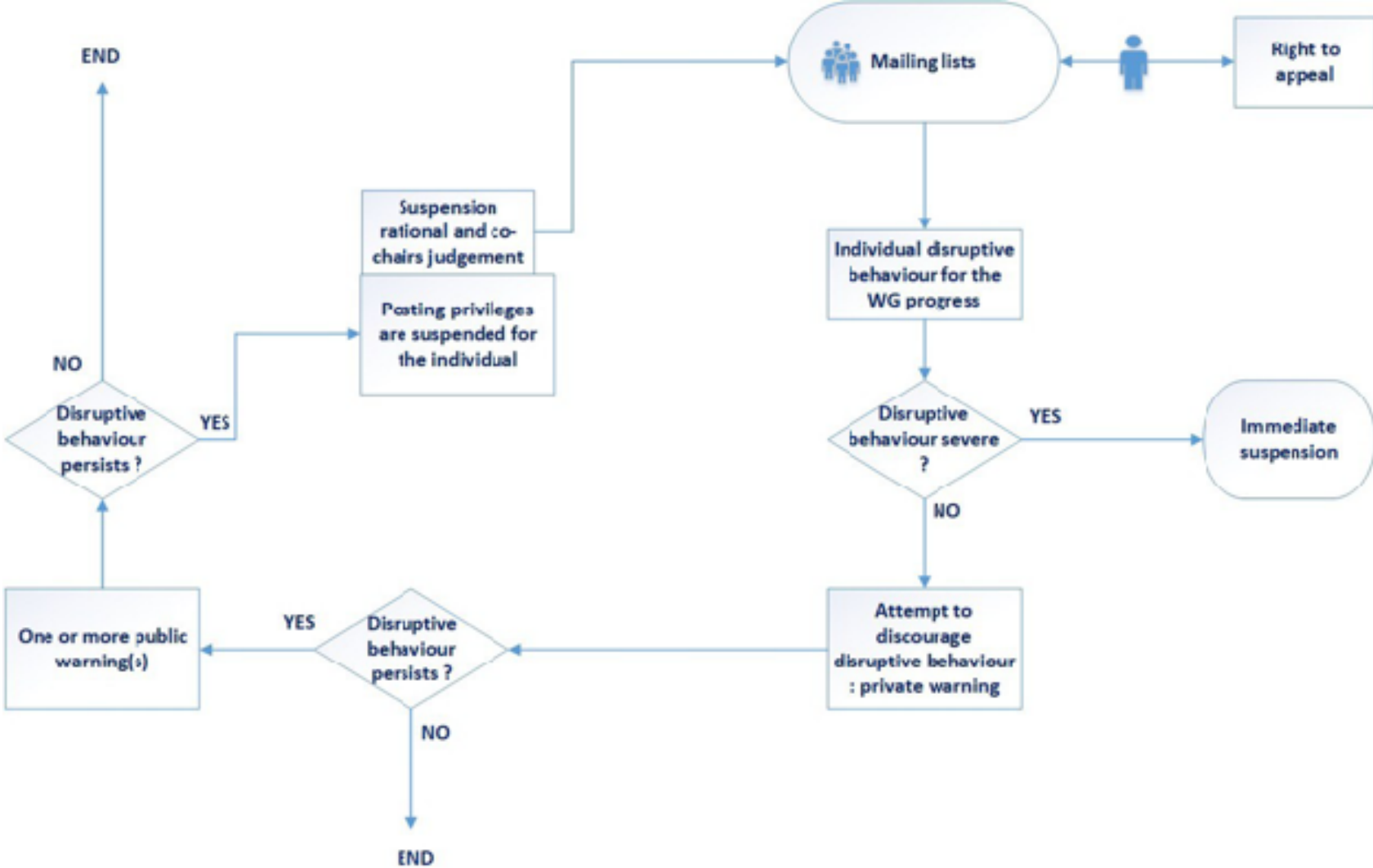
- ☐ If a co-chair resign, the other will assume responsibilities until replacement.
- ☐ If both co-chairs resign, the Chair of the board shall engage the working group to appoint co-chair through consensus.
- ☐ If working group through consensus fails to appoint then Chair of the board shall appoint an interim co-chair until the next appointment process.

3.3.6 Operations of the PDWG

- ☐ Co-chairs may decide to reject or defer the input from an individual, based upon the following criteria:
- ☐ **Old:** The input pertains to a topic that already has been resolved and is redundant with information previously available;
- ☐ **Minor:** The input is new and pertains to a topic that has already been resolved, but it is felt to be of minor import to the existing decision;
- ☐ **Timing:** The input pertains to a topic that the working group has not yet opened for discussion;
- ☐ **Scope:** The input is outside the scope of the discussions or of the working group

3.3.7 Individuals Behaviors

- ☐ In case individual behaviour is disruptive to working group engagement.
- ☐ Co-chairs shall caution such behaviour openly.
- ☐ Co-chairs caution shall openly expose what is being warned against and persistent behaviour shall invoke moderation/suspension.
- ☐ Co-chairs decisions on any moderation/suspension of posting privileges will be subject to appeal.



3.3.8 Public Policy Meeting

- ☐ AFRINIC Board of Directors calls PPM in accordance with section 11.2 of the AFRINIC Bylaws.
- ☐ Co-chairs, are responsible for chairing the PPM.
- ☐ In case none is available to attend the PPM, the Chair of the board shall appoint a temporary co-chair.
- ☐ The co-chair are fully responsible for conducting the PPM affairs.

3.3.9 Consensus



- ❑ The working group makes its decisions by **consensus** as defined in the PDP.

3.3.10 The Appeals Process

☐ 3.3.10.1 Suspension of posting privileges

- ☐ WG member may file an appeal against the decision to the chair of the AFRINIC board of directors.
- ☐ The chair's decision shall be final and binding.

☐ 3.3.10.2 Co-chairs appointment

- ☐ Conflict resolutions process is provided for by the PDP should a member of the working group disagree with Co-chairs decisions.
- ☐ Actions taken by the chair of AFRINIC board of directors regarding the appointment process are final and binding.

Policy review history and discussion

22 July 2020



“ This proposal has since attracted working group discussions and is slotted for upcoming online PPM discussion during AFRINIC 32 online Meeting. ”

Reactions and issues

Issues:

- ☐ Appointment by Consensus
- ☐ Board Chair appointing interim co-chair

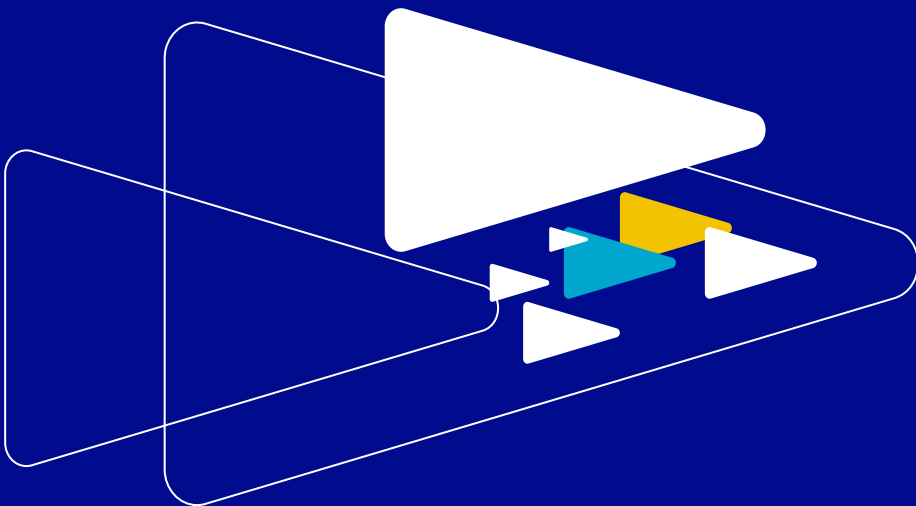
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Ahsante Sana



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